Statewide Independent Living Council (SILC)

Minutes

Tuesday, September 11, 2012

The Hilton Garden Inn

Georgetown, KY

Members Present: Dr. David Beach, Lonnie Cowan, Mike Freholm, Benita Lind, Darrell Mattingly, Nancy Perry, Danny Perry, Elsie Speed, Gay Pannell, George Polur, Pamela Roark-Glisson, Ann Smits, Sandi Radford, Shannon Caldwell and Jimmy Wise

Members Absent: Deborah Blake

Staff Present: Erin Hopper, Dave Matheis, Germaine O’Connell, and Nanci Soard

Guests Present: Ruth Caldwell, Jan Day, Marilyn Mitchell, Andrew Saylor, Serena Thornsberry and Gina Wallace

Welcome and Introductions:   
Chairperson, Sandi Radford welcomed everyone to the meeting. Introductions were made.

Swear in New Members:   
Sandi Radford swore in the new members, Shari “George” Polur and Danny Perry.

Agenda Overview and Additions:   
No discussion or additions.

Public Comment:   
No public comment at this time.

Review of June 5, 2012 Meeting Minutes:   
Spelling corrections, deletions and additions were suggested by Benita Lind. Motion to approve the minutes with corrections was made by Shannon Caldwell. Lonnie Cowan, second. No discussion, no oppositions and no abstentions. Motion carried unanimously.

Old Business:

Asset Development:

Dave Matheis reported on Asset Development. He said a presentation was given yesterday at the SILC/SCVR Joint Meeting and there would be an Asset Development Summit in October of 2012 in Louisville, KY.

Website Update:   
Website update provided by Nanci Soard. She said the website was implemented and ready to be reviewed by the SILC.

Honoraria Letter:   
Chairperson, Sandi Radford explained the letter was located on page 15 and 16 of the SILC booklet and she also explained the letter to the full council. Sandi told the full council if there were any questions or comments to let the Executive Committee know.

Evaluation of June SILC:

Sandi Radford said a summary of the SILC meeting in June 2012 was located in the SILC booklet and there were 8 of 12 responses. Sandi encouraged the full council to take time to complete the survey after each meeting so that staff would be able to better prepare the council meetings.

Letter to an individual with a disability:

Sandi Radford sent the letter to an individual with a disability in response to her letter sent to the SILC. The letter was returned undeliverable as moved and no forwarding address to the SILC and the Executive Committee is waiting for the individual to ask again.

CyberCIL Update:   
Dave Matheis provided the CyberCIL update. He announced the shell has been completed but there has not been the staff time to load the shell so it is stalled for now. The CyberCIL is still in the SPIL for Independent Living.

Committee Reports:

Executive Committee:   
Sandi Radford provided the Executive Committee report. She said the committee discussed the June meeting evaluation, the CyberCIL and the website update. She mentioned to the full council the newspaper article located in the SILC meeting booklets. This article recognized two universities in Kentucky as going above and beyond the requirements for assisting individuals with disabilities. Sandi said the committee reviewed the personal care attendant information and stated this will be an action item today. She encouraged council members to read the personal care attendant information. Sandi said there was a discussion about the Cabinet’s meal and beverage policy and what to do for future meetings. The Executive Committee also reviewed committee reports and the funding formula. There was some discussion about the carry over funds and approving the budget for the next year. Sandi said the committee discussed the Asset Development information for the SILC/SCVR Joint Meeting. Mike Freeholm shared some ‘accounting type’ charts that would help keep track of the funds for the centers however; those charts will be difficult to Braille. Sandi announced to the full council that the Association for Programs of Rural Independent Living (APRIL) conference is in October and she cannot go as the chair because of conflicting issues. Deborah Blake offered to go during the Executive Committee in place of Chairperson, Sandi Radford. She is awaiting approval from the Cabinet. Sandi continued to report about the Preparedness Conference which will be held in Western Kentucky this year. Germaine explained more about the conference. Germaine said the conference is free and that council members should register for the conference. The conference will be held September 25th to 26th. During the Executive Committee, Deborah Blake suggested the SILC bylaws be included in the orientation manual. Sandi reported that Deborah Blake shared information about the Northern Kentucky Senior Expo. Sandi informed the full council the next Executive Committee will be scheduled after today’s meeting. A motion was made to accept the Executive Committee report and all it entails by Darrell Mattingly. Benita Lind, second. No discussion, no oppositions and abstentions. Motion carried unanimously.

Nominating Committee:   
Benita Lind provided the Nominating Committee report. She reported the committee met via teleconference on April 26th, 2012 and on August 1st, 2012 in Lexington. She announced the objective for today is to review the application packet on page 29 of the SILC meeting booklet and to review the policy and procedures. Benita stated there is a cover letter prepared for new applicants on page 32 of the SILC booklet and also a Governor’s approved form. Benita explained what was in the letters to new applicants appointed by the Governor. All three letters will be posted on the SILC website. Ann Smits said this will help the process for new members. Sandi Radford agreed and said this would appear more professional. George Polur noticed a correction to the Governor’s letter. A motion was made to accept the report and all it entails by Pamela Roark-Glisson and second by Darrell Mattingly. No discussion, oppositions or abstentions. Motion carried unanimously. A motion was made to accept the procedures for dispensing applications, receiving applications, etc. with one change to the letter three on page 25 of the SILC booklet by George Polur. Second by Danny Perry. No discussion, oppositions or abstentions. Motion carried unanimously.

Public Awareness Committee:   
Pamela Roark-Glisson provided the Public Awareness Committee report. She announced the report is on page 23 of the SILC meeting booklet. The committee met on August 1, 2012. They discussed the best way to present to the council. In doing so, they developed a PowerPoint presentation which talks about what the SILC is and what they do. The committee has also been working on a brochure that catches the attention of the audience. A motion was made to accept the report and all it entails by Shannon Caldwell, second by Ann Smits. No discussion, no oppositions and abstentions. Motion carried unanimously.

Transportation Ad Hoc:

Pamela Roark-Glisson provided the Transportation Ad Hoc committee report. She said the committee minutes were on page 37 of the SILC meeting booklet. The committee discussed parking in accessible parking spots and bringing awareness to the public and educate all parties about accessible parking. Pamela said the focus for the ad hoc committee is putting information into the statewide driver’s manual about accessible parking spaces. A motion was made by Shannon Caldwell to accept the committee report and all it entails. Ann Smits, second. No discussion, oppositions and abstentions. Motion carried unanimously.

SPIL Ad Hoc:

Sandi Radford provided the SPIL Ad Hoc committee. She said the committee minutes were on page 35 of the SILC meeting booklet. She informed them that the committee would like to use a timeline and is asking for approval from the full council to use the timelines. She explained the timeline: Ad Hoc Committee will draft a plan in January and February to present to full Council at the March meeting; then based on input at that March meeting; the Committee will re-draft the Plan for final approval at the July full Council meeting. Sandi asked the council for approval to move forward with the timeline as presented so it can be submitted to the federal government on time. Shannon Caldwell made a motion to approve the process as presented in the development of the state plan. Danny Perry second. No further discussion. No oppositions and no abstentions. Motion carried unanimously.

Centers on Independent Living Reports:

Independence Place:

Pamela Roark-Glisson provided her report. She informed council members her report began on page 38 of the SILC meeting booklet. She explained what counties Independence place served and announced the grand opening of the Independence Place of Ashland took place on June 20th, 2012. She said the event was very well attended and even the mayor attended as well. On July 26th there was a statewide ADA rally that was held and well attended. Pamela said staff continues working on helping people to understand the importance of hiring people with disabilities. She stated there was a two day staff training and Dave Matheis and Germaine O’Connell attended on the last day. Pamela said during the training they reviewed the SILC PowerPoint and it was well received. She concluded her report by informing the council of White Can Safety Day on October 15th, 2012.

Disability Resource Initiatives:   
Marilyn Mitchell provided the Disability Resource Initiative. She stated the center has reduced staff and the Board has taken a more active role in running the center. The center continues to serve consumers through peer support and address the four core services. The center is looking for a new staff member to work on the CyberCIL when it is implemented.

Center of Accessible Living:   
Keith Hosey provided the Center for Accessible Living report. He stated the Center is in the midst of a rebranding effort and on September 20th, 2012, the new logo and website will be implemented. Mr. Hosey said there was an outreach event in Northern, KY. The next meeting is in October, 2012.

Pathfinders for Independent Living:

Sandra Goodwyn provided the Pathfinders for Independent Living report. She stated the center is providing information to various services and clubs about what veterans are entitled to. She also stated there has been very little success with outreach of the deaf population. Sandra asked for any suggestion from the full council on how to provide outreach to the deaf community.

Dave Matheis introduced the new central office employee, Erin Hopper, who will be assisting with the state plan.

New Business:

PSA Documentation:   
Discussion was held regarding the Public Services Announcement documentation. Pamela Roark-Glisson asked if there was a renewal time. Chairperson, Sandi Radford, said there has been a time period requested. Action item: Approval of the attendant form and request for additional information. A motion was made to accept the form as presented by Mike Freholm. Shannon Caldwell, second. No discussion. No oppositions and no abstentions. Motion carried unanimously.   
  
Northern KY News Article:   
Sandi Radford said the articles are the in the SILC booklet.

Invocation and Pledge:   
Sandi Radford reported that the Executive Committee discussed adding both the Pledge and a Prayer to the start of the full Council Meetings. It was agreed that we would ask for guidance from the OVR attorney to ensure that we are not violating any state policy. Once that information is obtained, Executive Committee will discuss and bring question back to full Council.

Facebook:   
SILC has a Facebook and has pictures of the grand opening of the Independence Place in Ashland and there is a form. Nanci Soard will look at the link on the website.

Funding Formula Data:   
Dave provided an overview of the results of using the formula funding provided by Patricia Yeager during the last SPIL development when Kentucky statistics are used. The formula used 2000 census data and other factors. These results can be used by the SILC when developing the new SPIL to complete the section on where to target new IL funding should it become available.

Association of Programs for Rural Independent Living (APRIL) Conference:   
The full council agreed to send Deborah Blake. At this time waiting on OVR out of state travel approval.

Standing Agency Reports:

DSU/OVR:   
Dave provided the balances of the existing Part B contracts with the centers. SILC will have to look at contracts next year to insure enough funding is available to sustain them at their current levels. The agency has visited two of the three centers for the annual monitoring. The Independence Place visit was August 14th and DRI was visited on August 16th. The CAL visit is scheduled for next week. The monitoring reports will hopefully be completed in October. The KATS Network will be moved to office of vocational rehabilitation on October 1st. The KATS Network funds four assistive technology resource centers. Those centers may be able to collaborate with IL centers more closely. KATS purchased an online AT exchange out of Nebraska. It enables individuals to sell, buy and donate AT. The KATS Network centers will be able to manage their loan libraries through the exchange. Dave provided a brief update on Project CARAT, a new grant to reutilize AT in the Appalachian areas.

Shannon Caldwell and Nancy Perry made a motion to approve the report. Motion carried unanimously.

SILC Staff:   
Germaine O’Connell said the SILC staff report was located on page 61 of the meeting booklet. She reported that staff has been very busy setting up and facilitating SILC Committee meetings and doing follow up. She stated that she presented at a class for Dr. Kathy Shepherd-Jones at the Human Development Institute for the Master’s in Rehabilitation Counseling program at UK; explaining about SILC and the whole Kentucky IL Network. This class was done through their web class system, so will be available to all future student taking this class. She encouraged the students to visit the CIL’s.

Statewide Council on Vocational Rehabilitation (SCVR):   
Dave Matheis provided the Statewide Council for Vocational Rehabilitation report. He said the council met yesterday and at the joint meeting in the afternoon. He stated the SCVR minutes are located in the SILC booklet for their review. Mr. Matheis reported the winners of the Employer Recognition Awards were selected yesterday. Plaques will be presented at the local level.

Office for the Blind (OFB):   
Ann Smits provided the Office for the Blind report. She said since the last meeting, the Office for the Blind State Rehabilitation Council did not meet because there were not enough people to vote. She deferred to Gay Pannell, Office for the Blind ex-officio. Ms. Pannell provided an update on the Office for the Blind activities. She reported the agency developed a scholarship recipient program to seven deserving college students. She said there was an awards ceremony for the students who received the scholarship. She continued to state there is an assistive technology expo hosted by the Office for the Blind in Louisville, KY at the Galt House Hotel. She said there will be many vendors present. As of July 31st, the Executive Director of the Office for the Blind retired and Allison Flanagan was named Acting Executive Director.

A motion was made to accept all standing agency reports as presented by Shannon Caldwell. Benita Lind, second. No discussion, no abstentions and oppositions. Motion carried unanimously.

Public Comment:   
Danny Perry expressed that he was glad to be back on board.

Adjourn:   
Motion to adjourn made by Shannon Caldwell and Benita Lind, second. No discussion, oppositions and abstentions. Motion carried unanimously.

Next Meeting Date: December 4, 2012

Next Meeting Location: Hilton Garden Inn – Georgetown, KY