Executive Committee

Meeting Minutes

May 10th, 2016

**Members Present**: Mike Freholm, George Polur, Danny Perry and Jennifer Dudinskie

**Via teleconference**: Darrell Mattingly

**DAIL Staff**: Kelli Sheets and Tonya Antle

The meeting was called to order at 1:06 P.M., by Chair Mike Freholm and introductions were completed.

* Chair, Mike Freholm stated that **Action Items** need to be placed in future meeting minutes with completion dates attached to them. If anything is held over for future meetings, these items need to be included in minutes and placed in **bold print**.
* All committee members agree there is no Old Business to carry over into the June 7, 2016 SILC meeting.
* March 30th, 2016 SILC Meeting Minutes were reviewed with no proposed changes.
* Update on DRI provided. The DRI contract with OVR will be terminated effective August 1, 2016. SILC will cease all funding for DRI effective August 1, 2016.
* Review of By-Laws discussed. Decision was made to appoint an Ad Hoc Committee to review and revise the By-Laws.
  + Chair Mike Freholm will appoint a By-Laws Ad Hoc committee.
    - **Due Date: June 7th SILC Meeting (Chair Freholm)**
  + All revisions of the By-Laws will return to SILC for a vote.
    - **Due Date: September SILC Meeting (Ad Hoc Committee)**
* The SILC Coordinator position was discussed. Jennifer Dudinskie advised committee members of conversations between Chair Freholm, herself, Kelli Sheets, Commissioner Anderson, and Tonya Antle, which resulted in the decision to not renew the SILC Coordinator contract, which is currently held by OVR. DAIL Staff, Tonya Antle, will be serving as the DAIL SILC contact person and will perform the former duties of the SILC Coordinator. All committee members agreed with this recommendation.
* Videoconferencing options discussed. It was decided that DAIL staff will research options with the intentions of having the September SILC meeting at DAIL with videoconferencing available.
  + - **Due Date: September SILC Meeting (DAIL Staff)**
* SPIL Public Hearing comments were discussed. Public hearing on the SPIL took place Monday May 9, 2016 at 1:00 P.M. One question was posed by Michael Fein regarding the version number the current SPIL. There were no other public comments or questions. Chair Freholm asked if the SPIL review team should meet again prior to the June 7th meeting to address the questions that was posed during the public hearing.
  + DAIL Staff will send an email to the SPIL Review team asking their opinion of meeting prior to the June 7th meeting with the question that was offered during public hearing attached.
    - **Due Date: Thursday May 12th, 2016 (DAIL Staff)**
  + Responses to email should be returned to DAIL.
    - **Due Date: 5 days after the email is disbursed. (DAIL Staff)**
* Discussions held surrounding new CIL locations.
  + Begin developing a plan for new CILs. Include the process of how prospective CILs will apply and how existing CILs will apply for additional funding funding.
    - **Due Date: June 7th, 2016 SILC meeting (DAIL Staff)**
* Existing CIL proposals will need to be presented to the SILC. The question was posed if the SILC will help the CILs in preparing proposals. The decision was made to propose a vision of what a CIL should look like and provide that to all the CILs to prepare their proposals
  + **Due Date: September SILC Meeting (DAIL Staff)**
* George Polur inquired about the option of hiring a grant writer. Chair Freholm states that a grant writer will be hired when funding becomes available to do so.
* Discussion regarding the two new Governor appointees to the SILC. Two applications were forwarded to be processed. Danny Perry suggested all future applications be maintained by him after a digital copy is made for DAIL’s electronic files.
* Chair Freholm advised Jimmy Wise and Benita Lind are rotating off the council. Darrell Mattingly will be replacing himself for his second term. Amy Doherty will be appointed in Jimmy Wise’s seat.

Adjourned at 2:15 P.M.