**Kentucky SILC**

**MEETINGS, FORUMS and HEARINGS**

**POLICY**

Kentucky Statewide Independent Living Meetings, Special Meetings, Forums and Hearings are accessible and open to the public per the Open Records Statute, <http://lrc.ky.gov/Lrcpubs/OpenMtgsRecords.pdf>.

**PROCEDURES**

1. All meeting, special meetings, forums and hearings called by the Kentucky SILC shall be in locations accessible to all individuals as defined in the Title II of the Americans with Disabilities Act.
2. All meeting/special meeting date, times and location shall be advertised on the SILC and OVR websites at least thirty (30) calendar days prior to the meeting.
3. All forum date, times and location shall be advertised on the SILC and OVR websites at least thirty (30) calendar days; and sent to the Centers for Independent living at least thirty (30) calendar days prior to the forum for distribution to their constituents .
4. All hearing date, times and location shall be advertised on the SILC and OVR websites at least thirty (30) calendar days; and sent to the Centers for Independent living at least thirty (30) calendar days prior to the hearing for distribution to their constituents.
5. Any public comments at the regularly scheduled meetings of the SILC shall be limited to three (3) minutes per speaker.
6. The Executive Committee shall approve any materials that any SILC member wishes to have included in the meeting book, that is not standard meeting book material. The member shall present the materials in acceptable formats (i.e electronic with no lines, bolding, etc.) and have those materials sent to the Executive Committee Chair and SILC staff seven (7) calendar days prior to the Executive Committee held prior to the respective SILC Committee.

Adopted: June 2012